



# Job Description - Maintenance Technician

<b>Job Title</b>	Maintenance Technician
<b>Department</b>	Maintenance Department
<b>Reporting to</b>	Maintenance Manager
<b>Responsible for</b>	N/A
<b>Location</b>	Standish Site
<b>Hours of Work</b>	Monday - Friday (08.00am - 4.30pm)
<b>Contract</b>	Permanent [6 Month probation period]

**Job purpose** The main purpose of a Maintenance Technician is to ensure the safe and continuous production of the plant by swiftly responding to any equipment failures and to implement an effective preventive maintenance programme.

All aspects of site operations must be completed in a safe, timely and professional manner reporting any problems which arise.

- Responsibilities**
- To accurately complete all necessary documentation in a timely manner
  - To provide a full maintenance and electrical maintenance service to the company process plant and other designated areas, including the Lamberhead manufacturing site at Pemberton
  - Maintenance and repairs of steam boilers, pumps, gearboxes, agitators and other plant equipment where necessary.
  - Maintenance and repairs of electrical plant equipment where necessary
  - Installation of chemical plant equipment, valves, pressure relief valves under management of change
  - Testing and calibrating to Quality Control specifications
  - General building and electrical maintenance repairs
  - Resolve any unplanned breakdowns in a safe and expedient manner
  - Liaise with Maintenance Manager to ensure all items required for scheduled shut down are obtained and that stoppage time is minimised whilst maintaining all safe working procedures and conditions
  - Immediately report any incident which the management need to address using the appropriate reporting systems in place
  - Respond to required corrective and preventive action in a timely manner
  - Carry out additional duties not listed yet above at the discretion of the Directors.



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Skills / Knowledge / Experience	Essential	Desirable
Experience of working in an ATEX chemical / process type industry Any experience working on a COMAH will be advantageous		X
Understanding of chemical processes		X
Practical hands-on attitude	X	
Strong verbal and written communication skills	X	
Willingness to comply with safety and quality regulations, including wearing and maintaining PPE	X	
A desire to work with other discipline members to improve processes and also work alone unattended	X	
Troubleshooting issues		X
Flexible approach to working	X	
Planned preventative maintenance	X	
Reactive maintenance	X	
Fault finding	X	
Electrical infrastructure systems (single and three phase)	X	
Instrumentation experience		X

Qualifications	Essential	Desirable
IOSH Managing Safely		X
Electrical Qualification	X	
18th Edition Wiring Regulations (C&G 2382)		X
Apprenticeship Qualified	X	
Test and Inspect 2391		X
Experience in a similar role	X	
CompEx Certification (EX01-04)		X